



### Las Brisas at Doral ACC Unit Owner Architectural Modification Form

All Construction or modification (except interior alterations not affecting the external structure or appearance of any building) on any unit must be approved in advance by the Architectural Control Committee. Examples of when to submit to the Master ACC would be window replacements, sliding glass doors, modifying original hurricane shutters, doors, exterior lighting, screen enclosures, and outside AC unit replacement. The Condo Association must approve external structural modifications prior to submitting to the Master. Interior modifications must be approved by the Condo Association. Examples of interior modification would be flooring, kitchen modifications, plumbing modifications, electrical work, structural walls, AC unit change out. All modifications must follow the Associations requirements and specifications as stated in the Master and Condo documents.

Please submit this form and all required documents to the Architectural Control Committee (A.C.C.) in hard copy at the pool office or by email to [master@lasbrisasdoral.com](mailto:master@lasbrisasdoral.com) and [lasbrisas@doralmanagement.com](mailto:lasbrisas@doralmanagement.com). Do not commence until after the ACC has approved your plans. A letter of authorization will be provided once all requirements have been met for a PERMIT to be obtained from the City of Doral when required.

Unit owner Name(s): \_\_\_\_\_ Date: \_\_\_\_\_

Unit Building Number: \_\_\_\_\_ Unit # \_\_\_\_\_

Contact Information – Primary Phone # \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_ Phone # \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

I/We, the owners of the unit listed above, hereby request that the Board of Directors / ACC approve the following modifications to the unit listed above.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Required Documents

- \* A legible copy of the contractor's license and insurance
- \* Written Specifications of the proposed modifications to include drawings, color, style, model, weight, etc. is required. Please include pictures of materials, samples such as flooring and underlayment.
- \* Permit information once it has been obtained.

#### Initial

- [ ] I/We understand work will not start on this project without ACC/Board Approval and must be performed Monday through Saturday between 9am and 5pm. *NO WORK WILL BE PERFORMED ON SUNDAY.*
- [ ] I/We understand that a licensed and insured contractor is to perform the work described above. License and insurance information will be given to approving association or both when required prior to work beginning.
- [ ] I/We understand that I/We are responsible for obtaining a permit by submitting documents to the City of Doral and a copy of permit information will be given to approving association(s) before work begins.
- [ ] I/We understand that any damage that may be caused to another unit due to my modification, I/We will be responsible for any and all repairs either out of pocket, through my insurance or that of the contractor.
- [ ] I/We understand that all trash and construction debris will be removed from the property and not placed in the trash areas within Las Brisas at Doral. The balcony is not to be used as a cutting area and all debris that is left in common area must be cleaned up daily before 5pm.

Owner 1 Full Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner 2 Full Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Board of Directors Disposition

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_  
\_\_\_\_\_  
Signature and Title

Date Owner Notified: \_\_\_\_\_ Notified by: \_\_\_\_\_